

## **OTHER CONSULAR SERVICES**

Please note that if you wish to apply for any of the documents mentioned here below through the post, the relevant fee is to be transferred into the Mission's bank account (mentioning the type of document you are applying for and your name).

Proof of payment is to be included in the application. You also need to include an explanatory note with your contact details.

KENYA EMBASSY

IBAN: AT-[9412-0001-0112-1832-00](#)

BIC: BKAUATWW

When applying for a document that is issued by the authorities in Kenya (e.g. "Certificate of no Impediment to Marriage"), verify with the Austrian authorities whether they want this document to be legalized. If this is the case, you will need to have the document legalized by the Kenyan Foreign Affairs ministry ("Legal Division") and subsequently by the Austrian Embassy in Nairobi. (This service is not provided by the Mission in Austria).

### **Requirements for a Kenyan national wishing to marry a Austrian/Slovak/Hungarian national**

#### **Country Of Marriage:**

##### **Kenya**

The foreign national must have his/her birth certificate, proof of marital status and other relevant documents translated into English, and both the original documents and their translation are to be legalized by the Ministry of Foreign Affairs of their

respective county. The Kenyan Mission will subsequently legalize the documents so that they become acceptable in Kenya.

Cost €15 for each document (or stamp)

### **Austria/Slovak/Hungary**

The foreign national must confirm with his/her local authorities which documents are required by their respective law, including the ones mentioned below.

### **Documents required by the foreign authorities**

Certificate of No Impediment to Marriage

Issued upon request by the foreign authorities to Kenyans who wish to marry in Austrian/Hungary/Slovak, to show that they are legally free to marry.

Issuance may take several months. In order to apply for the certificate through the Mission in Austria. The following are required:

- Copy of the valid Kenyan passport.
- Copy of the fiancé (e)'s ID card or passport authenticated by the Ministry of Foreign Affairs
- Application form 7, which can be downloaded from the website or obtained at the Mission.
- Cost €15 fee.

The certificate can also be applied for directly from the  
*Department of the Registrar-General*

*P.O. Box 30031-00100*

*Nairobi, Kenya*

*Tel: +254-20-2227461*

*Website: [www.attorney-general.go.ke](http://www.attorney-general.go.ke)*

## **REQUIREMENTS FOR ISSUANCE OF A POLICE CLEARANCE CERTIFICATE**

### **Note:**

Payment of the fee does not guarantee that a Police Clearance Certificate will be issued.

Processing may take more than 3 months.

Requirements for Kenyans needing Police certificate:

- A complete set of applicant's fingerprints taken by the police authorities in his/her area of residence
- Application form
- Copy of applicant's second generation Kenya National Identity Card
- Copy of the applicant's passport
- A cover letter from the applicant forwarding the application
- A non-refundable fee of €15.00 Payable to the Mission's Account (IBAN:
- A self-addressed registered return envelope

Requirements for foreigners who lived in Kenya and need Police certificate:

- A complete set of applicant's fingerprints taken by the police authorities in his/her area of residence
- Application form
- An official letter from applicant explaining the need for the certificate.
- Copy of the applicant's passport
- Copy of Kenyan residence permit/visa while staying in Kenya.
- A non-refundable fee of €15.00 Payable to the Mission's Account (IBAN:
- A self-addressed registered return envelope

**NB:**

Foreign nationals who were residents in Kenya must attach copies of their alien certificate/ ID card issued by the Department of Immigration during their residency in addition to passport copies.

**REGISTRATION OF BIRTH OF A KENYAN OCCURING ABROAD**

**Note:** This document will require the Kenyan parent to appear in person at the Embassy and bring all the original documents in addition to the requirements below for certification.

Processing time: 3 months or more

- Application form duly filled
- Photocopies of both parents Kenyan passports.
- photocopies of the child's Birth certificate issued by the civil authorities or the hospital in the country of birth (either an international version or copies of the original and an official English translation)
- copies of parents' marriage certificate either international or translated into English, if legally married.
- Cost €15 Payable to the Mission's Account
- A self-addressed registered return envelope

**PLACEMENT OF LOST/DAMAGED BIRTH, MARRIAGE OR DEATH CERTIFICATES**

Processing time: 3 months or more

- Duly filled search form
- Photocopies of the certificate for ease of reference
- Photocopies of applicant's passport
- Photocopies of applicants National ID
- Cost €15 Payable to the Mission's Account
- A self-addressed registered return envelope

## **Canine/ Feline Import Licence For Dogs And Cats**

To import a dog or cat into Kenya we require the following:

- A formal letter indicating the importers name and address
- Current Health Certificate from a Veterinary doctor
- Animal's passport
- Cost **€51.00**, payable only by bank transfer
- A stamped self addressed envelope for postage of the certificate

***Processing:*** Two working days

### **Conditions for importing a canine or feline animal into Kenya**

1. No canine or feline animal shall be imported into Kenya from any country unless:
  - The animal is accompanied by the certificate of a veterinary surgeon, signed not more than five days prior to the date of departure from the country of origin, certifying that the animal is free from clinical symptoms of any contagious or infectious disease.
  - Additionally: The animal is accompanied by a valid Rabies vaccination certificate stating
    - the type, manufacturer and Batch No. of the vaccine;
    - the apparent age of the animal at the time of vaccination;
    - the date of vaccination
  - Animals vaccinated against Rabies less than six months prior to arrival in Kenya must also be accompanied by a certificate signed by a Government Veterinary Officer of the country of origin stating that there has been no case of

Rabies within 30 miles of the place of origin of the animal within the preceding six months.

- The animal is accompanied by a certificate from the Captain of the ship or aircraft in which the animal travelled to Kenya certifying that the animal has not left the craft between the place of embarkation and the place of entry into Kenya, and has been isolated from all other canine and feline animals throughout the journey.

2. Any animal arriving into Kenya without the certificates stated above will be kept in quarantine, at the expenses of the owner, for up to six months with the exception that:

- dogs and cats, imported directly from Australia, Ireland, New Zealand, Norway, Sweden or the United Kingdom, need not have certificates as per para. 1 (b) above;
- animals in transit for less than 48 hours need not have certificates as per para. 1 (b) above, but will be kept in isolation, at the owners expense, during this period. Such animals will only be allowed to leave Kenya by air or sea.
- The arrival of any animal entering Kenya other than by sea at Mombasa or by air at Nairobi must be reported to the nearest veterinary office within three days of arrival.
- Validity of Rabies Vaccines - A certificate of Rabies vaccination is valid for all canines which are over the age of six months at vaccination and for all felines which are over the age of four months at vaccination, for the period specified, providing that one of the following approved vaccines has been used:
  - Phenolized (inactivated) vaccine: Canines and felines: One month to 12 months, post vaccination.

- Living Avianized vaccine (Flury or Kelev strain)
  - Canines: One month to 36 months, post vaccination
  - Felines: One month to 12 months, post vaccination

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