

INFORMATION ON KENYAN PASSPORTS AND TRAVEL DOCUMENTS

THE E-PASSPORT

Online applications for **e-passports** are suspended with further notice owing to technical problems.

VALIDITY OF A PASSPORT

Kenyan passports will have a validity period of ten years and will be non-renewable. If at any time a passport contains no further space for visas and/or there is change of official names, a new passport must be obtained.

Caution: Passports are valuable documents and should not be altered in anyway or allowed to pass into possession of unauthorized persons. If lost or destroyed, the fact and circumstances should be immediately reported to the local police and the same report submitted to the Kenya Embassy.

Application for a new passport must be done well in advance, at least 6 months before expiry date and/or intended date of travel.

Similarly, anyone who wishes to do a name change either through marriage, divorce or deed poll should also apply for a new passport at the Mission.

Passports no longer renewed (March 2009). Please note that five-year passports are no longer being renewed. Passports which expire after five years need to be replaced with a new ten-year passport.

GENERAL INFORMATION

Kenyan passports are now available for ten (10) years. If at anytime a passport contains no further space for visas, a new passport must be obtained.

CAUTION

Passports are valuable documents and should not be altered in any way or allowed to pass into possession of unauthorized person. If lost, withdrawn or destroyed the fact and circumstances should be immediately reported to the Kenya Embassy and the local police. New passports can only be issued in such circumstances after exhaustive enquiries.

When applying for a new passport, we advise that you should apply for it well in advance, at least 6 MONTHS before expiry of the passport or your travel date. It takes 8 weeks or more to process the Passport in Kenya.

Note: Incomplete Applications will not be accepted or forwarded to Nairobi

Please send all payments to our bank account and provide proof of payment:

KENYA EMBASSY

IBAN: AT-9412-0001-0112-1832-00

BIC: BKAUATWW

CONSULAR HOURS: OPEN - MONDAY TO FRIDAY 9.00 AM – 5.00 PM

1. REQUIREMENTS FOR APPLICATION OF NEW PASSPORT

Application Form 19

The following is required for an application for a new passport, or replacement of a passport after ten (10) years:-

1. Two(2) copies of the application form duly filled with full names, addresses, e-mail and phone etc. Section 7 is not applicable in Austria or abroad
2. Two(2) copies of passport pages with endorsements of your profession, changes or deletions and Bio photo.
3. Four (4) passport size photos which should be:
 - Clear - they should not be blurred nor have a dark hue, all facial features should be clearly outlined.
 - With full face and both ears showing,
 - Taken against a white background,
 - The size of the photo should be 2.5 inches (6.1cm) by 2 inches (5.8cm)
 - Weaves and hair should not cover the forehead or the rest of the face.
 - Decent - ladies should not be wearing strappy or strapless tops.
 - Without shadows in the background
 - The applicant is not smiling or laughing.
 - Taken without spectacles.
4. Two (2) copies of your birth certificate. The back page of the certificate is required if it has official endorsements.

5. Two (2) copies of your marriage certificate, or divorce decrees (translated into English)
6. Two (2) copies of a Deed Poll (if your change of name was not thru marriage)
7. Two (2) copies of Kenyan ID.
8. Cost €60
9. A self-addressed stamped, registered envelope (your name should be on the letter box)

RECOMMENDER

All passport applications must be recommended by a Kenyan who holds a valid Kenyan passport or ID card and is not related to the applicant.

ONE CANNOT RECOMMEND ONESELF, CHILD OR ANY RELATIVES.

More details are available on www.immigration.go.ke

If the recommender is not in your area of residence, one must send him/her the recommender's page to fill in subsequent to which the applicant can submit all required documents.

AN APPLICATION THAT HAS NOT BEEN RECOMMENDED WILL NOT BE ACCEPTED

2. APPLICATIONS FOR CHILDREN FROM 0 TO 16 YEARS

The following is required for an application for children:

1. Two(2) copies of the application form19 duly filled with full names, addresses, e-mail and phone etc. Section 7 is not applicable in Austria or abroad
2. Two(2) copies of passport pages with endorsements of your profession, changes or deletions and Bio photo.
3. Four (4) passport size photos which should be:
 - Clear - they should not be blurred nor have a dark hue, all facial features should be clearly outlined.
 - With full face and both ears showing,
 - Taken against a white background,
 - The size of the photo should be 2.5 inches (6.1cm) by 2 inches (5.8cm)
 - .

- Without shadows in the background
1. Two (2) copies of parent's birth certificate. The back page of the certificate is required if it has official endorsements. All certificates have to be translated into English if they are in a foreign language.
 2. Copies of Kenyan passport of parent(s)
 3. Copy of Kenyan ID of parent(s)
 4. Duly filled parent consent form.

3. APPLICATIONS FOR NEW PASSPORT DUE TO LOSS

ALL the documents mentioned to apply for a new passport are required for such applications plus the following:

- a) Two copies of a Police Report (translated into English)
- b) The passport fee in cases of lost passports is: Euro 150.00
- c) A self-explanatory letter on how the passport got lost
- d) A Sworn affidavit from a lawyer/notary about how the passport got lost (in English)

4. APPLICATIONS FOR NEW PASSPORT DUE TO DAMAGE

ALL the documents mentioned to apply for a new passport are required plus the following:

- a) Passport fee for a damaged passport: Euros 145.00
- b) Self-explanatory letter how the passport got damaged.

5. PASSPORT PRICES

Type of service Passport Series Price:

i) Passport renewal A (32 pages) €60.00

ii) (48 pages) €75.00

iii) (64 pages) €90.00

iv) Mutilated passport €130.00

v) Lost passport €150.00

6. PERSONS WITHOUT IDENTITY DOCUMENTS

Persons with Kenyan origins without any Kenyan Identification document are required to apply for a Travel Document for Foreigners at respective local Foreigner's Authority subsequent to which the document can be used for the application of a Referred Visa from the Embassy to facilitate travel to Kenya to process a ID and passport.

7. EMERGENCY TRAVEL DOCUMENT

This document is issued only in emergency cases after loss of Kenyan passport. This document is a one-way emergency travel document and is issued for repatriation to Kenya only. Please note each case is investigated thoroughly.

Requirements include:

- Interview at the Embassy
- Two passport size photos
- Proof of Kenyan citizenship
- An original or copy of ticket to Kenya
- Police Report if passport is lost
- Cost €20

8. Citizenship

This is to inform that the Kenya Citizenship and Immigration Act, 2011 which implements Chapter 3 of the Constitution (Citizenship), commenced on 30/08/2011. Under the Act;

5. A person born of a Kenyan parentage irrespective of the place of birth automatically becomes a citizen by birth
6. The Constitution confers automatic recognition of the persons holding citizenship of other countries as citizens of Kenya by birth so long as they are able to prove parentage through production of evidence i.e. parents; Kenya National Identification card or passport
7. Kenyan citizens by birth who ceased to be citizens of Kenya by voluntarily acquiring citizenship of other countries in accordance with the repealed Constitution may regain their Kenyan citizenship **upon application** in the prescribed manner (application form may be down loaded from this website)
8. A person who enjoyed dual citizenship but who by virtue of the repealed Constitution renounced or lost their Kenyan citizenship upon attainment of the age of twenty three (23) years would automatically be deemed to be a citizen by birth.

KENYA CITIZENSHIP REQUIREMENTS

Kenyan citizenship is conferred by the constitution and is acquired by;

- Birth
- Registration

CITIZENSHIP BY BIRTH

A person is a citizen by birth if at the date of his or her birth; one of the parents is or was a citizen of Kenya. This is regardless of where the person is or was born.

Section 30 of part 6 of the constitution provides how persons born before 12th December, 1963 became citizens by birth.

REGAINING OF KENYA CITIZENSHIP

A citizen by birth who acquired citizenship of another country and renounced the Kenyan citizenship may apply to regain citizenship.

The requirements for regaining include;

- Application form duly completed
- Copies of Kenyan passport or identity card previously held
- Passport or citizenship certificate of the other country
- 2 passport size photographs

CITIZENSHIP BY REGISTRATION

The following persons are entitled/eligible for registration as citizens of Kenya

1. Spouses, widows and widowers of Kenya citizens

The applications under this category are made by persons who have been married to citizens of Kenya for a period of at least **seven** years.

The requirements include;

- Application form duly completed
- Marriage certificate
- Certificate of good conduct
- Proof that the marriage was not entered into for the purpose of acquiring immigration or citizenship status (sworn affidavit)
- Proof that the marriage is subsisting (applicable to spouses)
- Copy of national passport
- Copy of Kenyan passport or identity card of the Kenyan spouse
- Copy of death certificate (applicable to widows and widowers)
- 2 passport size photographs

2. Lawful residents

Applications under this category are made by persons who have been ordinarily resident in Kenya for a period of seven years immediately preceding the date of application and must have been so resident under authority of an entry permit or exemption.

The requirements include;

- Application form duly completed
- 2 passport size photographs
- Copy of national passport
- Certificate of good conduct
- Copy of the permit held for the last 7 years
- Proof that the applicant is not adjudged bankrupt (personal bank statement)
- Proof of contribution made to the progress or advancement in any area of national development within Kenya or capability to do so

Applicant must;

- Be able to understand and speak Kiswahili or local dialect
- Have adequate knowledge of Kenya and of duties and rights of citizens as contained in the Kenya Citizenship and Immigration Act
- Understand the nature of the application

(The last 3 requirements are demonstrated before Citizenship Advisory Committee)

3. Children and persons with disabilities

Applications under this category are made for the biological or legally adopted children of Kenyan citizens (a child means any human being under the age of eighteen years)

The requirements include;

- Application form duly completed
- 2 passport size photographs
- Kenyan passport or identity card of the parent
- Birth certificate
- Immigration pass or permit
- Medical certification (applicable to persons with disabilities)
- Adoption certificate (applicable to adopted children)
- Copy of national passport

4. Stateless and migrant persons

Applications under this category are made by persons who voluntarily migrated to Kenya before 12th December, 1963 and/or have continuously lived in Kenya.

The requirements include;

Application form duly completed

- 2 passport size photographs
- The applicant should not hold a passport or an identification document of any other country
- The applicant must have adequate knowledge of Kiswahili or a local dialect
- Certificate of good conduct
- The applicant should understand the rights and duties of a citizen
- Proof of continuous residence in Kenya since 12th December 1963

5. Descendants of stateless and migrant persons

Applications under this section are made by persons who have attained the age of eighteen years and whose parents had voluntarily migrated to Kenya before 12th December, 1963 and or has continuously lived in Kenya.

The requirements include;

Application form duly completed

- 2 passport size photographs
- Proof that the parents are stateless or migrants
- The applicant should not hold or have held a passport or an identification document of any other country
- The applicant must be able to understand and speak Kiswahili or a local dialect
- Certificate of good conduct
- The applicant should understand the rights and duties of a citizen

Renunciation of Kenya citizenship

Declarations for renunciation are made by citizens of Kenya who wish to voluntarily renounce their Kenyan citizenship.

The requirements include;

- Original Kenya passport and identity card
- Copy of Kenyan birth certificate
- Renunciation form 15 duly completed and notarized by lawyer
- Copy of passport or citizenship certificate of the other country
- Cost €230

Disclosure of dual citizenship

A dual citizen is required to disclose her/his other citizenship within three months of becoming a dual citizen.

The requirements include;

- Declaration form 2 duly completed and Notarized with official stamps
- 2 passport size photographs
- Kenyan identity card and passport (original and copies)
- Non Kenyan passport or/ and certificate of citizenship (original and copies)

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